

Boone County Board of Commissioners Minutes
May 6, 2019
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Jeff Wolfe, Donnie Lawson, and Tom Santelli

Commissioners Absent:

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Jeff Wolfe opened the meeting at 9:01 am with the pledge of allegiance.

Approval of Minutes for April 15, 2019 (Regular Meeting):

Commissioner Tom Santelli made a motion to approve the minutes for the April 15, 2019 meeting.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following item:

1. Inspection Maintenance Agreement renewal with Perfection Group for preventative maintenance of the HVAC at the Elk's Building. This is a (1) year contract in the amount of \$1,764.

Commissioner Donnie Lawson made a motion to approve the Inspection Maintenance Agreement renewal with Perfection Group. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

2. A two (2) year contract renewal with Direct Energy, which is our natural gas supplier. A cost comparison was provided to show that they are continuing to save Boone County money over the Vectren price.

Commissioner Donnie Lawson made a motion to approve the two (2) year contract renewal with Direct Energy. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

3. An invoice in the amount of \$123,140.00 for the full body security scanning system at the jail requiring the President of the Boone County Commissioners signature for processing. The contract was approved during the March 4, 2019 Commissioners meeting.

Commissioner Tom Santelli made a motion to acknowledge the invoice and the approval for the submission of the invoice and claim. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

4. The Quarterly Operating Financial Status Report for Boone County Senior Services and the processing of first quarter invoice in the amount of \$106,054.00 for the INDOT 5311 Grant for acknowledgment and ratification.

Commissioner Tom Santelli made a motion to approve the Quarterly Operating Financial Status Report for Boone County Senior Services and the invoice for INDOT 5311 Grant. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Governor Ralston Historical Marker:

Eric Spall, Boone County Historian, presented the request to have a dedication ceremony on Saturday, July 27th at 11am for the Governor Ralston historical marker. The ceremony will take place at the courthouse.

Commissioner Tom Santelli made a motion to approve the dedication ceremony on Saturday, July 27th at 11am. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Pro Bono Legal Clinic:

Bob Clutter, County Attorney, presented a request on behalf of Judge Schein to allow the Wabash Valley Volunteer Attorneys to use a Room 104 at the Courthouse on May 9, 2019 from 9am to 12pm for the Pro Bono Legal Clinic.

Commissioner Tom Santelli made a motion to approve the use of the room for the Pro Bono Legal Clinic. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of AT&T Long Distance Contract:

Sean Horan, IT Support, presented the renewal of the AT&T Long Distance Contract. Once the county goes to the new phone system, this contract will no longer be needed, but this will prevent the county from paying more between the gap of the current contract expiring and the new phones going into place.

Commissioner Jeff Wolfe asked if there will be an escape penalty. Sean confirmed that there would not be.

Commissioner Donnie Lawson made a motion to approve AT&T Long Distance Contract. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

In the Matter of AT&T Circuit Contract:

Sean Horan, IT Support, presented a circuit contract with AT&T for a point to point T1 circuit between the Boone County Sheriff's Office and the Zionsville Fire Station. There was recently an \$800 increase for the already existing circuit. Once IT Support was made aware of this increase, they began working with the Boone County Sheriff's Office to find an alternative solution for the circuit. They were able to find the point to point T1 circuit to replace the current one. This brought the monthly cost of \$4,300 down to \$315. The two departments were also able to locate two circuits that they were able to do completely away with during their search. With these changes, the county will be saving roughly \$65,000 in cost per year.

Commissioner Tom Santelli made a motion to approve AT&T Circuit Contract. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of AT&T Addendum for Phone Contract:

Sean Horan, IT Support, presented the addendum to the new phone system contract with AT&T. The initial plan AT&T had provided Boone County wasn't as redundant from a failover perspective as IT Support wanted it to be. IT Support was able to come up with a different solution with AT&T that gives Boone County significantly more redundancy if we lose an internet circuit and flips to another circuit. This change will increase the cost by \$8,000 as a one-time fee, but IT Support is still within their budget amount.

Commissioner Donnie Lawson made a motion to approve the addendum for the phone contract with AT&T. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

In the Matter of Annual Hoagie Sale:

Commissioner Jeff Wolfe presented an email that was received from Dan Fleming requesting the use of the eastside steps of the courthouse for the Lebanon Lions Club annual hoagie sale. The event will take place on June 7, 2019 from 9am to 3pm.

Commissioner Tom Santelli made a motion to approve the annual hoagie sale. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Distribution of Discounted Colts Tickets:

Commissioner Jeff Wolfe presented an email that was received from Jeremy Thorpe, Group Sales Account Representative for the Indianapolis Colts, to offer discounted ticket offers for Boone County employees.

Commissioner Tom Santelli made a motion to approve the distribution of discounted Colts tickets. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the matter of Old Business:

1. Bob Clutter, County Attorney, gave an update on the billboard lease for Lot 2. He has been working with Terri Batts and Eric Goodnight on getting a new legal description for the area surrounding Lot 2. The new deed is in the process of being recorded. Once the new parcel number has been created it will be incorporated into the billboard lease, so that the leasing area will only be the small parcel surrounding the billboard. He then suggested if the Commissioners are inclined to approve the lease now subject to his and Jeff Wolfe's review once the deed is recorded.

Commissioner Donnie Lawson made a motion to approve the billboard lease for Lot 2 subject to the review of Bob Clutter and Jeff Wolfe once the deed has been recorded. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

In the Matter of Staff Reports

- a. Facility Maintenance – Mike Miller
- b. APC – Rachel Cardis
- c. IT Support – GUTS
- d. Health Department – Cindy Murphy / Brett Peppin
- e. Highway Department – Craig Parks

Craig Parks, County Engineer and Director of Highway Department presented the following items:

1. Construction in Right of Way Permit (#201910014) for Frontier Communications at the location of CR 650N near SR 47. They will be boring approximately 325 feet of cable to repair cable damaged by the installation of a drainage tile. The Boone County Highway Department recommends approval. Commissioner Donnie Lawson made a motion to approve the Construction in Right of Way Permit for Frontier Communications. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

2. Professional services contract with USI Consultants for assistance with permitting of the replacement of 2 large culverts for Project 2018-10 (Culvert HA-012, 50E over Bett Ditch) and 2018-11 (Culvert CN-033, 400E over Hoskins Ditch). The total contract is \$4,000.

Commissioner Tom Santelli made a motion to approve the professional services contract with USI Consultants. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

3. Construction agreement with E&B Paving for Project 2018-05, West 96th Street Curve Correction. Their bid of \$314,599 was the lowest, responsible, responsive bid, and the project was awarded at the last Commissioners meeting.

Commissioner Donnie Lawson made a motion to approve the construction agreement with E&B Paving. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

4. Change Order for the Whitestown Connector Project as the final closeout for the project. The change order in the amount of negative (-) \$14,123.57.
Commissioner Donnie Lawson made a motion to approve the Change Order.
Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

Other Elected Officials:

There was none at this time.

In the Matter of Public Comments:

Nickkila Berry, a Lebanon resident, informed the Commissioners that there is a drainage issue at her residence that is killing her trees and grass due to the culvert. She brought pictures to present to the board for their review. Commissioner Tom Santelli stated that by looking at the pictures it appears to be surface water from the high volume of rain we recently had. The county is responsible for the legal drains and subsurface. When it is surface water, it becomes a property owner issue unless the ditches need to be reworked. Nickkila then responded that when the Highway Department did the chip and seal, the road that comes around where the culvert is at is now slanted. She is requesting a solution to prevent her property from flooding. Sonja Woodruff, the mother of Nickkila, stated that there have been three generations that have lived in this house and they have never seen the drainage look this bad. It has destroyed everything. She stated that the ditch is about three feet deep with water. There is also moss growing now where the grass has died. Craig Parks, County Engineer and Director of Highway Department, and Ken Hedge, County Surveyor, came forward and recommended contacting their offices to have staff come out to inspect the site to identify what might be causing the issue. If the property is holding water, that means there is something on the property or downstream that is backing the water up and not allowing it to proceed. It was agreed that she would contact those offices as the next step to finding a solution.

In the Matter of Document Signing:

An email was received from Personnel Concepts showing there is a credit balance in the amount of \$20.90 on the Boone County account and requested if the county would like a refund or for the money to be applied as a credit towards a future order. Kaylee Jessie, Commissioners Assistant, prepared a letter for today's meeting requesting a refund from the account.

Commissioner Tom Santelli made a motion to approve the letter requesting a refund. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Claims presented in today's meeting:

See **(Appendix #2)**

Commissioner Tom Santelli made a motion to approve claims as submitted.
Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Mail:

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Tom Santelli made a motion to adjourn at 9:39 am.
Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.